

Airlangga Convention Center (ACC) Kampus C Mulyorejo Surabaya 60115 Telp. (031) 5956009, 5956010, 5956013 Laman: www.ppmb.unair.ac.id email: info@ppmb.unair.ac.id

Technical Guidelines for the online Academic Potential Test (TPA) International Undergraduate Program

International Undergraduate Program's Academic Potential Test will be conducted **online** on **Saturday**, **July 23**, **2022**. Participants must strictly attend according to the date and time stated on the PPMB UNAIR website.

TEST PREPARATION

- a. Print your exam card.
- b. Use two different devices namely:
 - A laptop/PC with the following minimum specifications: dualcore CPU or equivalent and 2GB RAM (minimum).
 - A smartphone with a front-facing camera.
- c. Download and install the Zoom application on both your laptop and smartphone.
- d. A steady internet connection.
- e. A private and suitable exam room at home, to be used alone without the presence of others.
- f. The information for Zoom Meeting ID and Zoom meeting password can be accessed on the PPMB's website at : <u>www.ppmb.unair.ac.id</u>.



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DURING THE TEST STEP 1 (USE YOUR HANDPHONE)

- a. Launch the Zoom application precisely at 07.00 WIB (GMT+7).
- b. Join the meeting by clicking "join meeting" and entering your 11-digit meeting ID.
- c. Rename your zoom account's display name to **participant number_yourname**. Click the **"join meeting"** button.
- d. Enter your 6-digit password here.
- e. Wait until the supervisor allows you to enter the testing room.
- f. Take the next instruction from your supervisor.

STEP 2 (USE YOUR LAPTOP/PC)

- a. Log in to the cbt.unair.ac.id exam application on your laptop at 07.00 WIB(GMT+7) with your username (Participant Number) and password (Voucher Code).
- b. Click [ENTER THIS COURSE].
- c. Read and choose "agree" to the [Integrity Pact].
- d. Click on Academic Potential Test (TPA).
- e. Enter the "question code" mentioned by the supervisor.
- f. Follow the supervisor's instructions to start the TPA exam (50 minutes).

AFTER THE TEST

Participants are not permitted to leave the Zoom meeting unless instructed to do so by the supervisor.

Terms and Conditions:

- 1. Failure to prepare the device for the test, join the Zoom, or connect before logging in to the exam application and/or while taking the exam due to interference with the participant's connection, insufficient device, or inability to operate the application exam and/or Zoom is entirely the responsibility and risk of the participants themselves.
- 2. Every violation, cheating in the use of / installing/adding/modifying the exam equipment/tools, and any form of jockeying will result in sanctions such as the cancellation of the test and the selection results.
- 3. If any violation is discovered, including but not limited to the form of a breach that the committee has determined, the committee has the full authority to issue / stop / not allow to take and/or continue the exam.